



Date: January 2015

ROLE TITLE: TEACHER FACILITATOR

Role Description

The Ontario Educational Leadership Centre (OELC) prides itself on providing unique and exceptional leadership development courses and programs to students from across Ontario. Each of our courses is staffed by teachers and professionals, all of whom are selected based on their educational expertise, their understanding of, and commitment to leadership, and their belief in students' personal growth and development.

The Teacher Facilitator is an integral member of every course. Working in collaboration with the Course Administration team (Course Director and Program Coordinators) Teacher Facilitators undertake two key roles:

Facilitator: Using course guidelines and in consultation with the Course Director and Program Coordinators, Teacher Facilitators are responsible for facilitating course workshops, sessions and activities that contribute to the leadership development experiences of students. While the majority of leadership development sessions are created by the Course Administration team, Teacher Facilitators are encouraged to use their own skills, experience and passions to modify these sessions based on the needs of each particular group.

Instructor Specialist:

Certain OELC courses require some Teacher Facilitators to have additional skills, training or experience in select areas of focus (e.g. special education, arts, athletics, school leadership). In these circumstances, Teacher Facilitators will draw on their respective areas of specialty to collaborate with the Course Administration teams to develop innovative and dynamic leadership workshops or lessons that meet these specific needs.

Qualifications and Additional Responsibilities of Teacher Facilitators:

- Directly supervise and support the leadership development needs of a cabin of approximately 10 – 16 students, including students' physical and emotional well-being
- For elementary and intermediate courses, support and mentor Leader Counsellors/ Youth Facilitators in their leadership roles and development.
- Support the Course Director and Program Coordinators to implement the overall goals of the course and of OELC as a whole
- Support the Course Administration team in the overall operation of the course
- Be prepared to be on-call 24-hours per day to support the course and the site
- Other duties as assigned by the Course Administration team
- Be a member in good standing with the Ontario College of Teachers. Some courses may require Additional Qualifications (e.g. Special Education Part 1) (preferred)

Due to the 24-hour nature of this volunteer role, Teacher Facilitators are offered a small honorarium and travel reimbursement. Lodging and meals are also provided for all course staff.

Please Note: Teacher Facilitators not currently employed by a Board of Education in Ontario must provide a completed police check including vulnerable sector screening prior to the start of their course engagement.

